

COMPLAINT RESOLUTION

Section 1 - Purpose

The purpose of this policy is to provide procedures for the resolution of complaints made to the Brantley County Board of Education by advisory councils, parents, teachers, or other concerned organizations or individuals concerning regulatory violation, misapplication, or a misinterpretation of statutes or regulations of Title I, ESEA, or of applicable provisions of the General Education Provisions Act in connection with programs under those Titles.

Section 2 - Procedure

The complainant shall file the complaint in writing with the Board of Education through the Superintendent or Secretary of the Board of Education. The complaint must include the names and addresses of the persons or organization initiating the complaint as well as a complete description of the alleged violation.

The Board of Education shall:

conduct a hearing itself, providing an opportunity for the complainant or the complainant's representative, or both, to present evidence, including an opportunity to question parties involved;

or

designate a tribunal to hear the case and furnish the Board of Education with findings of fact and conclusions of law.

The Board of Education shall issue a decision in writing to all parties concerned in a period not to exceed thirty days from the date of filing the complaint.

Section 3 - Appeal

The complainant has the right to appeal the final resolution of the local Board of Education to the State Board of Education within thirty days after receipt of the written decision. The appeal shall be addressed to the State Superintendent of Schools in writing. It shall include a copy of the original complaint with the unresolved item(s) clearly identified.

Section 4 - Information

This policy and procedure shall be disseminated to all district and school advisory councils and other interested parties.